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4<sup>th</sup> September 2024

Dear Parents of Children in Year 6,

As we start our Autumn Term you will need to begin thinking about your child's transfer to Secondary School in September 2025. We recognise that this is sometimes a period of concern for many parents and children and we will therefore be holding a secondary transfer information meeting for all Year 6 Parents **in school on Tuesday 17<sup>th</sup> September at 5pm.**

***This is an extremely important year for your child and it is vital that you try to attend as we will be giving you information on the secondary transfer process and other important information about what your child will be doing in Year 6.***

Below is the link to a page on our school website where you can view the following documents;

- How to apply for your Secondary School Place **before 31<sup>st</sup> October 2024**
- Lewisham's Secondary School Booklet
- LB Southwark's Secondary School Booklet
- Royal Borough of Greenwich Secondary School Booklet

As our school sits on the edge of both Southwark and Greenwich Boroughs, you may also wish to consider a Secondary School in one of those boroughs.

<https://www.deptfordpark.lewisham.sch.uk/secondary-transfer-2/>

You will be able to express up to 6 preferences across a number of LAs on a common form, which can be accessed online. Each admission authority will consider applications separately. Your child will be considered under the admissions criteria published by each school or LA. The sharing of information through a central computer system will ensure that only the highest preference school available is offered. Offers will be available on 3<sup>rd</sup> March 2025. **We will explain all this in more detail at the meeting.**

If you are not a Lewisham resident, you will need to apply to your home borough for your child's secondary transfer. If you need any help with this or further information, please contact me in the school office as soon as possible and I will try to help.

***It is important that you have, before you make your application, visited (either in person or virtually) as many schools as possible and have thought about what you and your child's preferences are.***

We look forward to seeing you on Tuesday 17<sup>th</sup> September at 5pm. If you have any further queries please do not hesitate to contact us.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Clare New', with a small flourish at the end.

Clare New  
Business Support.